



West-MEC Central Programs CTE High Engagement Grant 2023-2024

West-MEC accepts applications from any Counselors, Career Specialists, or Gear up Coaches in member district, charter & private schools. Our goal is to enable these grantees to be better prepared in guiding students on their pathway toward career literacy.

ACTION PLAN REQUIREMENTS:

- Attend one virtual Pre-conference
- Attend a minimum of **TWO** West-MEC **CAMPUS** Professional Development Offerings
- Deliver classroom presentations to a minimum of **SIX** classes*
- Attend **ONE** West-MEC Professional Development Offering
- Attend **ONE** West-MEC Open House
- Complete **ONE** option from the **“Orange Options”** Menu
- Write a short reflection of your grant experience
- Submit deliverables & attend a post-conference (**before April 5, 2024**)
- Signed Consultant form & W-9 (if not already on file with West-MEC)

This is a competitive grant. A stipend of \$600.00 will be awarded based on the top rubric scores.

Stipends are processed after the post-conference is conducted and all deliverables are collected. Stipends may take 6-12 weeks to process after all required paperwork is received.

Application due date: **No later than Friday, September 8, 2023**

Virtual Pre-conference dates (choose 1) **Sept. 14th (1:30-2:30pm)**
Sept. 15th (10:30-11:30am)

Post-conference date: _____ **(No later than Friday, April 5, 2024)**

****NOTE:** If multiple counselors from the same school participate in the grant, different groups of students must be engaged.*



West-MEC High Engagement Counselor Grant

Requirements:

- Attend **TWO** West-MEC **CAMPUS** Professional Development Offerings
- Provide classroom presentations to a **minimum of SIX** classes
- Attend **ONE** West-MEC Professional Development Offering
- Attend **ONE** Open House Event
- Complete **ONE** option from the **“Orange Options”** menu
- Write a short reflection of your grant experience
- Signed Consultant form & W-9 (if not already on file with West-MEC)

West-MEC CAMPUS Professional Development <i>(Choose 2)</i>	West-MEC Professional Development <i>(Choose 1)</i>	Open Houses <i>(Choose 1)</i>	“Orange Options” <i>(Choose 1)</i>
Southwest Campus “What’s New at SWC?” 10/04/2023 - 8:00-9:30 a.m. OR 10/04/2023 2:00-3:30 p.m.	504 Plans August 31, 2023 8:00-10:00 a.m. West-MEC Corporate	Central Campus 11/02/23 @ 5:30-6:30 12/05/23 @ 5:30-6:30	*Van Tour *Virtual Tour *Application Workshop <i>(Choose 1)</i>
Central Campus “Getting to Know Precision Machining” 10/19/2023 - 1:30-2:30 PM	ESS Summit September 29, 2023 8:00-11:00 a.m. NWC	Northeast Campus 10/18/23 @ 5:30-6:30 11/16/23 @ 5:30-6:30	“More Than Sad” September 15, 2023 (8-11 a.m.) OR March 1, 2024 (12:30-3:30 p.m.) West-MEC Corporate
Northwest Campus “Getting Gritty @ NWC” 11/07/2023 - 8am-12 p.m.	“A Day in the Life of Project Search” October 3, 2023 Luke Air Force Base	Northwest Campus 10/25/23 @ 5:30-6:30 11/15/23 @ 5:30-6:30	“Building a Culture of Gratitude” October 17, 2023 8:00-10:00 a.m. West-MEC Corporate
Northeast Campus “You Need to Know NEC!” 12/08/2023 - 12:00-2:00 p.m.	“Experience Orange” October 27, 2023 8:00-12:00 a.m. Northwest Campus	Southwest Campus 10/24/23 @ 5:30-7:00 12/07/23 @ 5:30-7:00	“Experience Orange” October 27, 2023 8:00-12:00 Northwest Campus
Central Campus “High Opportunity Programs at Central Campus” 2/27/2024 - 1:30-2:30 p.m	FOCUS Training November, 14, 2023 1:00-2:30 p.m. Virtual-Zoom	PARTNER - EMT & Culinary 10/10/23 @ 6:00-7:00 EMT - EMCC Skill Center Culinary - Regions @ EMCC	“Youth & Social Media” 11/01/23 8:00-10:00 a.m. West-MEC Corporate
Northwest Campus “High Opportunity Programs@ NWC” 2/29/2024 - 2:00-3:30 p.m	FOCUS Training November 28, 2023 9:00-10:30 Virtual-Zoom	PARTNER - Fire Science 11/07/23 @ 6:00-7:00 GCC Public Safety Sciences	“Everything to Gain” 1/17/2024 8:30-10:00 START @ West-MEC
		PARTNER- Aesthetics, Cosmetology & EMT 12/14/2023 @ 6-7 p.m. GWCC @ Deer Valley	



APPLICATION FOR <<Counselor Grant>>
2023-2024

I am looking forward to participating in the <<Counselor Grant>> and learning more about guiding students on their pathway towards career literacy. Below is my commitment to meet and exceed the grant requirements as specified:

Grantee Name: <<First Name>> <<Last Name>>

Office Phone: <<Office Phone Number>> | Cell Phone: <<Cell Phone Number>>

School: <<High School>>

Position at School: <<Job Title>>

GRANT REQUIREMENTS:

- Attend one virtual Pre-conference
- Attend a minimum of **TWO** West-MEC **Campus** Professional Development Offerings
- Provide classroom presentations to a minimum of **SIX** classes
- Attend **ONE** West-MEC Professional Development Offering
- Attend **ONE** West-MEC Open House
- Complete **ONE** option from the **Orange Options** Menu
- Write a short reflection of your grant experience
- Submit deliverables & attend a post-conference (**before April 5, 2024**)
- Signed Consultant form & W-9 (if not already on file with West-MEC)

West-MEC Grant Mentor: <<WM Mentor>> Email: <<WM Mentor Email>>

Grant Applicant _____ Signature _____ Date _____

Department Chair _____ Signature _____ Date _____

Campus Administrator _____ Signature _____ Date _____

CTE Director _____ Signature _____ Date _____

A. CAMPUS PROFESSIONAL DEVELOPMENT OFFERINGS

“What’s New at Southwest Campus?”

Wednesday, October 4, 2023 (Choose one):

8:00am - 9:30am

2:00pm - 3:30pm

1. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
2. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
3. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____

“Getting to Know Precision Machining at Central Campus”

Thursday, October 19, 2023 - 1:30pm - 2:30pm

1. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
2. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
3. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____

“Getting Gritty at Northwest Campus”

Tuesday, November 7, 2023 - 8:00am - 12:00pm

1. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
2. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
3. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____

“You Need to Know Northeast Campus!”

Friday, December 8, 2023 - 12:00pm - 2:00pm

1. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
2. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
3. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____

“High Opportunity Programs at Northwest Campus”

Thursday, February 29, 2024 - 2:00pm - 3:30pm

1. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
2. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
3. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____

“Drone Technology at Central Campus”

Thursday, April 4, 2024 - 1:30pm - 2:30pm

1. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
2. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____
3. Class Name: _____ Teacher Name: _____
Grade _____ # of Students: _____ Date of Presentation: _____

B. I WILL ATTEND AT LEAST ONE WEST-MEC PROFESSIONAL DEVELOPMENT OFFERINGS:

Title of PD: _____ Date: _____

Title of PD: _____ Date: _____

C. I WILL ATTEND THE FOLLOWING WEST-MEC OPEN HOUSE EVENT:

Date & Location: _____

D. I WILL ATTEND ONE ITEM FROM THE "ORANGE OPTIONS" MENU:

Event: _____ Date : _____

E. WRITTEN REFLECTION OF YOUR GRANT EXPERIENCE

- Email to your Grant Mentor
- Due by April 5, 2024

F. SIGNED CONSULTANT FORM & W-9 (if not already on file with West-MEC)

Grant applicant signature _____ Date: _____

Note. If an emergency arises and I can't fulfill one or more of the commitments above, I will reach out to my West-MEC Grant Mentor to discuss an alternate plan to complete my grant. If multiple counselors from the same school participate, different groups of students must be engaged.

Rubric for High Engagement Counselor Grant 2023-24

Applicant Name _____

High School _____

<u>Grant Requirements</u>	<u>Possible Points</u>	<u>Total Points Earned</u>
Attend (2) West-MEC Campus Professional Development Offerings	40	
Deliver (6) Classroom Presentations	120	
Attend (1) West-MEC Professional Development Offering	10	
Attend (1) West-MEC Open House Event	10	
Attend (1) West-MEC “Orange Options” Offering	10	
Written Reflection	10	
*Extra Credit (2 pts. for each additional WM event attended)	-	
Total points to be eligible for and receive the \$600 stipend	200	

Deliverables:

- Professional Development Certificates
- Rosters for classroom presentations
 - Number of students
 - Class Title
 - Grade Level(s)
- Roster of Student Tour or Application Workshop
- Open House Electronic Sign-In
- Written Reflection

Additional Requirements:

- W-9 (first-time grant applicants only) - must be mailed, faxed, or hand delivered
- Signed Consultant Form

**To be completed by the
Grant Committee:**

Grant Amount Awarded: _____

Grant Declined: _____

Signature: _____

Date: _____

*This is a competitive grant. A stipend for \$600 will be awarded based on the top rubric scores.